



Parks West Mall
480, 900 Carmichael Lane
Hinton, AB T7V 1Y6
PH: 780-865-1999

Event Use - Non-Exclusive Licence Agreement

LICENSOR: (LANDLORD) ANTHEM PARKS WEST LTD. / PARKS WEST MALL

1. LICENSEE: (ORGANIZATION/TENANT) _____

EVENT NAME: _____

EVENT DESCRIPTION: _____

EVENT ORGANIZER: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____ FAX _____

SPECIFY THE TYPE OF EVENT THIS APPLICATION IS INTENDED FOR:

Special Event

Display Table

Ticket Sales

Vehicle Ticket Sales

Bake Sale

Commercial Event/Display

IS THE ORGANIZATION NON-PROFIT _____ OR COMMERCIAL _____

EVENT DATE(S): _____

HOURS OF OPERATION: START _____ FINISH _____

NUMBER OF TABLES: _____ CHAIRS: _____

USE:

2. RENT: The User shall pay to the Landlord by Cash or Certified cheque in advance of the User's use of the Area, the amount of _____ plus applicable sales taxes, to Parks West Mall. It is understood that this amount represents only rental for the Area.
3. RULES AND REGULATIONS: The Applicant acknowledges receipt of and agrees to comply with the regulations and policies of Parks West Mall, per attached Schedule "A", regarding the conduct during an Event, and the usage of Parks West Mall, including designated staff parking areas. Failure to do so shall result in termination at Licensee's expense.
4. DETRIMENTAL ACTIVITY: The Licensor retains the right to have removed any display or activity it feels to be detrimental to the function and/or decor of the Shopping Centre. Products and/or services displayed and/or for sale MAY NOT compete with the Shopping Centre's other tenants, products and/or services.

5. The Applicant shall indemnify, and hold harmless Parks West Mall, Anthem Parks West Ltd., and Anthem Properties Ltd. against any and all claims, demands, damages, costs and expenses arising from the conduct of the Event on Parks West Mall premises by the Applicant and/or arising from any act or omission of any person, or persons, participating in the conduct of the Event.
6. Only on return of the application, properly signed by the Chief Officer of the Organization wishing to hold a Special Event, Ticket Sales, Vehicle Ticket Sales, Commercial Display, or Bake Sale, will the application to hold the Event be considered. The Manager of Parks West Mall will advise the Chief Officer of the Organization of the decision on the application to hold the Event.
7. Anthem Parks West Ltd. / Parks West Mall (the Landlord) agrees that the User may use and occupy a certain area of Parks West Mall being, _____ for the purpose of _____, subject to all the terms and conditions.
8. The User shall submit to the Landlord for its prior approval, any advertisement, message, presentation, notice and/or display that the User shall use or intend to use in connection with the use of the Area.
9. The User shall before it uses the Area, provide the Landlord at least 2 (two) working days before entry, with proof, satisfactory to the Landlord that it carries and has in full force and effect, public liability and property damage insurance in connection with the use of the Area in an amount of not less than \$1,000,000.00.
10. TERMINATION: The Landlord and the Tenant shall each have the right to terminate this Licence Agreement at any time by giving the other party one week written notice. Otherwise, this Licence Agreement shall terminate automatically on the finish date.

THE LICENSOR:
LANDLORD

Per its authorized signatory:

Authorized Signatory

THE LICENSEE:
TENANT/ORGANIZATION

Per its Authorized signatory:

Authorized Signatory (Event Organizer)

Date: _____

SCHEDULE "A"

PARKS WEST MALL'S REGULATIONS AND POLICIES

For all Temporary Tenants, Events, Displays, Ticket Sales, Bake Sales, and Commercial Displays

1. Parks West Mall is private property which supports and facilitates patronage of the stores and services. If any Event held on the premises of Parks West Mall interferes with the normal use of the Shopping Centre, the Property Manager will revoke the right to hold the event at Parks West Mall.
2. Displays (interior) must be completely set up prior to 10:00 a.m. the first day and removed after the Shopping Center closes for business on the final day.
3. Upkeep of your display must be kept in a clean, uncluttered condition at all times. Any cleaning materials or supplies you may have at your display must be stored out of sight.
4. SIGNAGE required for your display must be professional in appearance. Under no circumstances will "home-made" signage be allowed. Management shall have the right to approve the format and content of any sign and to establish limits on size, location and means of illumination. Signage must be removed if so requested by Management, failing which Management may remove said signage. No signage, posters, brochures, flyers, advertising or other materials can be affixed to any wall, mirror, glass or other surface in the Shopping Centre without the prior written consent of Management.
5. Displays, backdrops, etc. may not exceed a height of 5 (five) feet.
6. Food or beverage shall not be brought into or consumed in the display area.
7. Management determines positioning of displays. Displays cannot be moved without the consent of Management.
8. The User shall obtain and pay for all necessary City/Town, Provincial and Federal licenses for its operation in, on or about Parks West Mall.
9. Ticket sellers must provide a copy of the Provincial Lottery License (Games License) along with the Mall's Event Application.
10. Ticket Sellers may not solicit in Parks West Mall on any other date than that specified on this form.
11. The members of the organization must not solicit from, or approach any of the shoppers in the Mall. Shoppers must come to the table (or booth) of their own volition.

12. Bake Sales must follow the Community Charity Bake Sale Guidelines, for more information contact the Public Health Inspector at the following locations;
Hinton at 780-865-2277, Jasper at 780-852-4759, Edson at 780-723-4421.
13. Smoking is strictly prohibited per the Smoke Free Places Act.
14. Access to an electrical outlet is available upon request. Organizations must provide their own extension cords and tape. All electrical cords must be taped securely to the floor.
15. All persons staffing the Event must be made aware of the Policies and Guidelines.
16. The assigned Special Event, Display Booth, Ticket Sales, Commercial Display, Bake Sale or Vehicle Ticket Sales must be staffed at all times during Mall hours:

Parks West Mall Regular Mall Hours:

Monday - Wednesday	10:00 am to 6:00 pm
Thursday - Friday	10:00 am to 9:00 pm
Saturday	10:00 am to 6:00 pm
Sundays & Holidays	11:00 am to 5:00 pm

Parks West Mall Summer Hours:

Monday - Tuesday	10:00 am to 6:00 pm
Wednesday - Friday	10:00 am to 9:00 pm
Saturdays	10:00 am to 6:00 pm
Sundays & Holidays	11:00 am to 5:00 pm

Parks West Mall Christmas Hours:

Monday - Friday	10:00 am to 9:00 pm
Saturdays	10:00 am to 6:00 pm
Sundays & Holidays	11:00 am to 5:00 pm

Contact Information:

PH: 780-865-1999

FX: 780-865-1500

Email: sgriffiths@anthemproperties.com